

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

March 8, 2016
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, and Thomas J. Kent. Jonathan C. Speaker was absent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. March 1, 2016 Meeting

Mr. Cohen moved to accept the minutes of the March 1, 2016, Board of Works meeting. Ms. Folkers seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Proposal Opening: Sagamore Parkway Trail (Wabash Bridge) – Engineering

Public Works Director Buck explained that these proposals were for an upcoming federal aid project for a new trail along Sagamore Parkway. The trail would be from the Wabash Bridge and connect near Happy Hollow Road. He stated that the exact termination point has not been determined yet. Depending on funding, the trail could be extended over to Nighthawk Drive. These qualification proposal statements will be reviewed for the INDOT selection process. He noted that this project does not have federal funding until the year 2018.

Corporation Counsel Burns opened the proposals and read the names of submitting companies aloud:

- Crossroads Engineering, PC
- Northpointe Engineering Surveying, Inc.
- Parsons
- WSP/Parsons Brinkerhoff
- T-bird Engineering & Surveying
- HWC Engineering
- DLZ
- H Stewart Kline & Associates, Inc.
- Strand Associates, Inc.

Counsel Burns stated that all proposals were delivered on time.

Mr. Kent moved that the Sagamore Parkway Trail (Wabash Bridge) proposals be taken under advisement. Mr. Cohen seconded the motion.

The motion was adopted.

b. Agreement: 2016 Mental Health America Of Tippecanoe County, Inc. – Clerk

Jennifer Flora, Director of Mental Health America (MHA) of Tippecanoe County, requested approval of continued funding for \$8,000.00. She explained that the local office is 1 of 80 crisis centers in the country affiliated with American Association of Suicidology, the Alliance of Information and Referral Services, the National Suicide Prevention Lifeline, and the Rape, Abuse, and Incest National Network. The center has current accreditation and affiliation with all of them. In the past year, the MHA crisis center has formed an advisory council, which consists of community leaders in the area of mental and physical health, law enforcement, and other human services. The council is strengthening the crisis center.

Mr. Cohen moved that the 2016 Mental Health America of Tippecanoe County, Inc. agreement be approved. Mr. Kent seconded the motion.

Ms. Folkers asked if \$8,000.00 was the typical amount for this agreement, to which Ms. Flora responded yes.

The motion was adopted.

c. Contract: 2016 South River Road Planting – Garden Art – Development

Marketing and Grants Administrator Shaw requested approval of the 2016 South River Road Planting Contract. She explained that South River Road has been relinquished by INDOT to us. In this contract the City can partner up with Tree Friends to plant 60 trees on South River Road. They would include trees for the CSO Project and most of our properties in that area. In addition, Purdue is also considering planting trees on their properties for that area as well. This will also include sixteen trees to be planted this year as part of the Bicentennial Celebration. Garden Art submitted the lowest quote of \$18,023.55. We have applied to Wabash River Enhancement Corporation for a grant of \$11,700.00 to help cover part of those cost, but have not heard back yet.

Mr. Cohen asked for more details of the location of the trees.

Ms. Shaw responded that the trees would go from the railroad viaduct out to US 231. They will not cover all of it at this time, but will cover bits and pieces. It will take around one hundred trees on each side to complete it, but many of them are Purdue's properties.

Mr. Kent asked how large the trees would be at full maturity.

Ms. Shaw responded they would plant large shade trees because they capture more storm water. The trees will be two inches in caliper when planted.

Mr. Cohen moved that the 2016 South River Road Planting contract be approved. Mr. Kent seconded the motion.

The motion was adopted.

d. Contract: Sagamore Parkway Tree Planting – Professional Landscape Architectural Services – MKSK – Development

Marketing and Grants Administrator Shaw requested approval of the Sagamore Parkway Tree Planting with MKSK. She explained there have been over 100 ash trees that were going to be lost to the emerald ash borer. There are still 108 trees to be taken down within the next year or two. Due to the required INDOT permitting, MKSK will be assisting to

advise and strategize with a new planting design. The estimated budget of this contract is \$3,120.00.

Mr. Kent moved that the Sagamore Parkway Tree Planting contract with MKSK be approved. Ms. Folkers seconded the motion.

The motion was adopted.

e. Contracts: Pop! Goes Purdue – Various Artists – Development

Marketing and Grants Administrator Shaw explained these contracts are related to a project that the Public Arts Team is working on. Ms. Shaw stated there have been numerous people who went to Purdue that have had an influence on pop culture. In this project, the Public Arts Team would like to enter into contracts with 12 artists, who will be painting 16 portraits of these people. The portraits would be on display at the Fountain Gallery on May 13, 2016, and would be on display for one month. The Purdue Photography Club will be photographing the portraits afterwards, and then reproduced as large vinyl clings displayed in the windows of the library for a year. They will also be displayed on signs in the Villages, as a more permanent installation. A grant from Community Foundation will be covering the expense of \$200.00 to each artist, and the \$250.00 fee for the Purdue Photography Club.

The various artists working on this project are:

- Mike Altman
- Gwyne Bahler
- Aaron Bumgarner
- Susan Doster
- John Frigo
- Kaleb Lucas
- Tammy Murakami-Baxter
- Buffy Rogers
- Dave Sattler
- Orie Shafer
- James Werner
- Carrie Wing

Ms. Folkers moved that the Pop! Goes Purdue contracts be approved. Mr. Kent seconded the motion.

The motion was adopted.

f. Street Closings: North Chauncey Avenue and Columbia Street – Police

Police Sergeant Philhower requested approval for two street closings for the Global Fest event. The first is Columbia Street to North Street on September 16, 2016, at 8:00 a.m. to September 17, 2016, at 11:00 p.m. This will give time to set up a stage and large tent for the festivities. The second closure is Columbia Street from Northwestern Avenue to North Chauncey Avenue on September 17, 2016, from 7:00 a.m. to 11:00 p.m.

Ms. Folkers moved that the street closings be approved. Mr. Kent seconded the motion.

The motion was adopted.

g. Escrow Agreement: CSO Relief Interceptor and Roadway Construction – Bowen Engineering Corporation and Bank of New York Mellon – WWTU

WWTU Director Henderson requested approval of an escrow agreement with Bowen Engineering Corporation and Bank of New York Mellon for the CSO Relief Interceptor and Roadway Construction project. He explained this type of account would handle 10% of the first 50% of payments held as retainage for the project.

Mr. Cohen moved that the escrow agreement with Bowen Engineering Corporation and Bank of New York Mellon be approved. Mr. Kent seconded the motion.

The motion was adopted.

h. 2014 SRF Loan Disbursement Request No. 44: Sheraton and Fairway Knolls Lift Station Improvements – Wessler Engineering – WWTU

WWTU Director Henderson requested approval of the 2014 SRF Loan Disbursement Request No. 44 to Wessler Engineering in the amount \$6,578.00. He stated this disbursement is for the services provided by Wessler Engineering with our resident inspector to get the Sheraton and Fairway Knolls Lift Station up and running.

Mr. Kent moved that the 2014 SRF Loan Disbursement Request No. 44 be approved. Ms. Folkers seconded the motion.

The motion was adopted.

i. Agreement: ADA Compliance Work – TL Kincaid Contracting, Inc. – Parks

Parks Assistant Superintendent Ainsworth requested approval of an agreement with TL Kincaid Contracting, Inc. to pour 21 concrete pads for the ADA Compliance Work.

Mr. Cohen moved that the ADA Compliance Work with TL Kincaid Contracting, Inc. be approved. Mr. Kent seconded the motion.

Mr. Cohen asked if this was for the ADA compliance work that the bids were accepted two weeks ago, to which Ms. Ainsworth responded yes.

The motion was adopted.

j. Claims

- i. AP Docket \$1,318,339.37
- ii. AP Docket \$252,429.89
- iii. PR Docket \$578,914.77

Mr. Kent moved that the claims be approved. Mr. Cohen seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

k. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

I. Other Items

► Engineering Assistant Garrison reported that at 314 State Street a new six inch water main tap has to be installed in order to install a new fire suppression system in the building. The project will begin next week during spring break. State Street and Northwestern Avenue will have lane restrictions. There will be plenty of signage in anticipation for minimum disruption.

Mr. Cohen asked how much of the funding would be on the developer, to which Mr. Garrison responded 100%.

► Public Works Director Buck reported that after the meeting there would be a press conference on the CSO Relief Interceptor Project. He stated that Wessler Engineering, Inc., Butler, Fairman, & Seufert, Inc. (BF&S), and Bowen Engineering Corporation would also be attending the meeting to help answer any questions.

► Clerk Booker reported there would not be a Board of Works Meeting next week. The next meeting will be held on March 22, 2016.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Cohen moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.